NCRA/ANREC AGM 2026 DRAFT Agenda *(Subject to change)*

**Contact ---@----- with questions*

Date: **July 22, 2026**

Time: **1-3pm Eastern, (2-4 Atlantic, 11-1 Mountain, 10-noon Pacific)**

Location: **Zoom**

Approximate time: **2 hours**

Registration: HERE by July 21, 1pm Eastern

Participation Link: VIA Zoom

Support Documents - Roberts Rules Refresher

Draft 2025 AGM Minutes - NCRA/ANREC AGM 2025 Agenda July 23 2025

Sustainability Report: Sustainability Report 2025-2026 (April 1 to Mar 31)

Candidates for Nomination - Nominations - 2026 Bio's

AGM Report - NCRAANREC AGM Report 2026.pdf - AGM Prep Page - 2026 (Text

Audit -

2028 NCRC Application Package: CFYT NCRC 2028 Bid (June 15 2026).pdf

In attendance:

Agenda

1. Barry - Introduction to the voting system and test vote (5 min)

   Question: Are you attending the NCRC in Halifax, June 2027?

   Responses: 52% of you are saying yes, 29% are saying hopefully, and 19 or 4 of you are hoping some funding support will happen to get you there.

2. Mark - Call to order (1 Min) 1:12 PM ET

3. Mark - Roll call (5 min)

   Quorum of 20% of members in good standing met (19 required).

4. Mark - Introduction and approval of the chair: Christopher Mines (2 min)
   a. Motion: Mark Killfoil (CHSR/NCRA) - Second: Brandon Logan (CFMH/NCRA) - Passed

5. Meeting Chair - Robert's Rules refresher

6. Meeting Chair - Approval of the agenda (3 min)
   a. Motion: Dinah Jansen (CFRC) /Second: Bob Jonkman(CKMS) - Passed

7. Meeting Chair - Motion to extend speaking rights to staff (2 min)
   a. Motion: Rhea Rollman (CHMR) /Second: Megan McCracken(CKDU) - Passed

8. Equity Officer - Anti-oppression check-in: Weadee (5-10 min)

Question: Bob Junkman, CKMSFM. It's a point of order. Do we need to have a motion to approve and accept the reports that are being delivered?

Discussion: For my understanding, no, because this wasn't a required motion, and this is more for engagement and making it better than how you found it. I don't think this is an agenda item, but that could certainly be something that could be up for future discussion moving forward in terms of its adoption.

9. Mark - Board and staff introductions (5 min)

10. Mark - Presentation of the NCRA Statement of Mission, Vision & Values (10 min)

11. Meeting Chair - Approval of the draft 2025 minutes (5 min)
    a. Motion: Dinah Jansen (CFRC) / Second: Mark Kilfoil - CHSR Passed

12. Mark - Addresses by the President and presentation of the annual report (5 min)

13. Barry - Address by the Executive Director (3 min)

Question: Adam Kamis (In chat) Nice for creating the MVW. I presume that this document, especially the vision section describing the first approach of the organization will form any forthcoming AI policy for the NCRA.

Response: So as of now, I think everybody is quite aware that we do have a member driven statement around AI use that was presented in 2024. That remains in place available on our website. There is obviously ongoing discussion around artificial intelligence in a number of different ways. And we've just been asked by the Government of Canada to submit information to a broad poll tied to music and arts and *heritage. So that will be made available to members for their ability to reply directly. And I can tell you that internally the NCRA staff is developing an AI policy as its alignment to the work that we use and how AI is used specifically around transparency and so on. So that will be made available. It's working its way through our policy and governance committee and will be shared. It will be available for stations to be able to adopt themselves or modify at this time. And I can't speak to the board, but as a whole, I don't believe there is any proposed formal changes to be.*

14. Mark & Barry - QUESTION PERIOD FOR THE PRECEDING ADDRESSES (10 min)

Question: Dinah Jansen - Firstly, I'd like to comment that this report is, wow, stacked full and thank you to Mark, the board members, and of course the staff who put all of this together. It's really great to see a lot of information here. I did actually have a question related to the HR committee report in it. I see that there's only one person on the HR committee. I'd like to learn more about what's happening with the HR committee and also a little bit more information related to that report, which was very short.

Discussion: So the HR committee is typically a committee that is created with the terms of reference. It has all that information. The committee itself wasn't overly active this year. Adriel Smiley, who is the designated representative, was the one that was working closely with things. I think the broader answer to all of this was, and I'm just sort of from what I've seen, is that discussions around the broad level HR elements with the organization were done at the board in the camera as they addressed it because the entire board needed to be involved in those discussions. So I think that's the reason why you only see members listed as one. However, the board was very active in having the broader discussions.

I would recommend in the future that maybe the members of the board, which also includes other board members, be added to that. Given that somebody's contract was ended and decisions were made around that, it appears that that decision rides on one person in this report. I think that maybe some conversations about what the membership looks like related to HR should be or could be elucidated more fully in the report itself in the future.

15. Barry - Presentation of the ~~Audited~~ **DRAFT Financial Statements** (10 min)

Question: Bob Jonkman CKMS - I'm just wondering if the deficit of the budget imperils any of the staff positions on NCRA.

Response: So, the determination of the board of directors was with the previous 2025-2026 budget not reaching the income that was expected and the expenses that were there, that the *operations position was unable to be sustainable and as such that position was cancelled. And the board and staff are looking to find ways to be able to address that and hopefully bring that back. There was a number of projects that had gotten started underway which are being done so I can tell you that the staff as is have taken up new roles and adjusted with those changes. We just didn’t see the revenue that was expected with that operations position come into play and as a result the board made the tough decision to not renew that contract in order to remain on budget as best as we could for the 2025-2026 year.*

Question: Elissa Matthews, CJTM - I find it difficult to look at the budget the way that it’s been presented, especially when in the past we have looked at audited statements. I understand that there are not audited statements available, but to not put the budget next to actuals or potential actuals next to the previous budget is difficult to read for me and is something that I took the time to compile it so that I could compare things. I feel like there’s information that’s not being shared very well with the membership.

Discussion: We were under the impression that that documentation was going to be made available before noon today. The auditor simply wasn’;t able to send that along with us. The previous requests had been to provide sort of a content, context to reports with, as you said, a more standard audit process to be able to read and compare to last year and other elements. So we just didn’t do that because we had expected that to come. I completely agree with you to present in this format is not what I would have hoped to have been able to do. And the reason why, again, we didn’t present with the numbers that we had as projected year end is because they were always draft.

Additionally discussion about what the NCRA/ANREC is doing to meet its numbers for next year.

Dinah Jansen - Following up on Elisa’ concerns, I would like to say also I liked the highlights that were presented in the AGM report, but I also do find it useful that there is a spreadsheet document as has been submitted in the past for AGMs that actually shows fiscal years and actuals from the fiscal years in addition to the current year budget projections. I don’t see them included in the documentation and I hope we can see these moving forward.

Additionally discussion about Nanaimo’s conference and numbers compared to its predicted numbers, this was mostly related to sponsorships.

Comments about stations in bad standing removal practices, as well as members in the freemium program. Noting that premium members do not have voting rights.

16. Barry - Presentation of the 2026/2027 budget (Pages 14-16) (5 min)

Discussion about sharing a spreadsheet format of the budget for future AGMs.

Additional discussion about what is in the NCRA/ANREC'S bank account at the moment and it emergency funds.

17. Meeting Chair - Appointment of the auditor (2 min)

    a. Motion: Aaron Levy (CIVL) Second: Bob Jonkman (CKMS) - Passed

       Motion: To approve Frouin Group as the 2027 Auditor for the NCRA/ANREC.

18. Mark & Barry QUESTION PERIOD FOR THE FINANCIAL PRESENTATION (10 min)

BREAK (5 min) Opportunity for a Break

19. Meeting Chair - Motion to approve 2028 NCRC Conference (Yukon).

    Motion: To approve Yukon as our 2028 Conference location

    Seconder: Brandon Logan (CFMH/NCRA) Passed.

20. Meeting Chair & Barry - Appointment of election officers (2 min)
    We need two people who are not voting to observe as the ballots below are counted. *Bob Jonkman (CKMS) / Arbie Fru (NCRA)*

Question: Catherine Fisher, CJLYI - I understand that the bylaws of the NCRA said we have up to 10 board members, and we currently have six people running and four people staying on the board. So does that mean, is this an acclimation situation/

Response: The way that our leadership representation policy asks for no more, no gender, to hold a balance of more than 50% on the votes. If you were to look at the nominations, as they are outlined in the nomination documentation, if the six people looking to join were all acclaimed, that would leave a 60% for those that identify as he, him, and would not suffice for that amount. So an acclamation cannot be made. My understanding is you will have the ability to vote up to six individuals. And if there are votes that one who has received the least amount of votes that identifies as he, him, would then be not elected to the board, and there would be one space as an unelected individual.

So, as noted, there are six candidates there are four returning, there are six candidates in total, you have the ability to select when that poll is launched up to six candidates. And my understanding is that as long as whoever is listed as the lowest number of votes that identifies as he him will not make the board everybody else will as long as the candidates that are not identified as he him receive votes.

Motion: To approve *Bob Jonkman (CKMS)* & *Arbie Fru (NCRA)* as election officers

Mover: Mark Kilfoil - CHSR and Seconder: Claire Thompson (CFUZ) - Passed

21. Meeting Chair - Election of the board of directors Candidate's package 2026 (10 min)

22. Meeting Chair - Seating of the new board (3 min)

Aaron Levy — CIVL-FM

Constantine Katsiris — CFCR-FM

Elissa Matthews — Met Radio/CJTM-AM

Dinah Jansen — CFRC-FM

23. Meeting Chair - Election of the president (5 min)
    Board recommends MARK KILFOIL continue as President.

    Motion to approve Mark Kilfoil as President as per NCRA/ANREC Bylaws.

    Mover: Megan McCracken(CKDU)/ Seconder: Dinah Jansen(CFRC) - Passed

24. Meeting Chair - Announcements and courtesy motions (5 min)
    a. Information about the next NCRC 2027 in Halifax. (Megan)
    b. Information about SLDP Training Opportunities (Conrad via Barry)

25. Adjournment: 3:13 ET

    Mover: Aaron Levy (CIVL) / Seconder: Megan McCracken(CKDU) - Passed

ATTENDEES

CFRC FM	Dinah Jansen, Executive Director
CFRU	Megan Arnold, Music Director
CFUR Radio Society	Genevieve Tucker
CFUV - University of Victoria Student Radio Society	Rowan Grice
CFUZ - Peach City Community Radio Society (CFUZ)	Claire Thompson
CFYT - Dawson City Community Radio Society	Peter Menzies Treasurter
CHLY-FM	Jesse Woodward
CHMR	Rhea Rollmann, Station Manager
CFMH - Campus Radio Saint John Inc.	Brandon Logan / Station Manager
CHSR-FM	Mark Kilfoil
CIVL - UFV Campus and Community Radio Society	Aaron Levy - ED
CJAM	Garth Jackson, station Manager
CJJJ - Trent Radio	Jill Staveley Director of Programming
CJLO 1690 AM	Lisa Rupnik
CJLX-FM, Loyalist College Radio Inc.	Greg Schatzmann, Station Manager
CJLY - Kootenay Cooperative Radio	Catherine Fisher, Board Chairperson
CJPE - Prince Edward County Radio Corp	Craig Mills
CJSW	Adam Kamis
CJTM - Toronto Metropolitan Media Inc.	Elissa Matthews
CKDU-FM Society	Megan McCracken, Operations Director
CKHA - Canoe FM - Haliburton County Community Radio Association	Roxanne Casey
CKMS - Radio Waterloo Inc.	Bob Jonkman
CKWE 103.9 FM	Cory Whiteduck
Radio Sidney	Bill Collins
U Multicultural	Taya Rtichsheva
Observer	Victoria Fenner
NCRA	Barry Rooke
NCRA	Eloisa Veliz
NCRA	Weadee Mombo
NCRA	Arbie Fru
CFUV	Asia